



How to Register for a Repeat Examination

Step 1: Review the Fees Structure

- Access and consult the [fee structure](#) to understand the costs associated with repeat exams.

Step 2: Download the Application Form

- Obtain the relevant repeat Application Form based on your program:
 - [Repeat Exam Application for Bachelor of Labour Management \(BLM\) Degree Program](#)
 - [Repeat Exam Application for Certificate, Diploma, Executive Diploma, Higher Diploma, Postgraduate Diploma, and Masters Programs](#)

Step 3: Submit the Required Documents

- Complete the hard copy of the application form.
- Prepare the payment slip for the repeat exam fee.
- Include copies of board decisions, if applicable.
- Obtain the recommendation of the Course Coordinator.
- Submit the completed application form, payment slip, copies of board decisions (if relevant), and the Course Coordinator's recommendation to the IHRA Examination Unit.



Important: Ensure that all documents are submitted to the IHRA Exam Unit before the closing date for calling exam applications.



For further assistance, please contact the IHRA Examination Unit at +94 11 250 5893.