

19.04.04.13 Guidelines for the Certificate Course in Korean Language

PART I – GENERAL

1. This Guideline may be cited as guideline for the certificate course in Korean No. -- of 2021, and shall come in to force on 21st September, 2021.
2. A student may be awarded the Certificate in Korean of the Institute of Human Resource Advancement of the University of Colombo if s/he
 - a) has been admitted to the Institute of Human Resource Advancement, University of Colombo (hereinafter referred to as the "Institute") as a student under the Institute of Human Resource Advancement Ordinance;
 - b) has been a duly registered student of the Institute for the period prescribed for the course of study leading to the Certificate Course and her/his registration continues to be in force;
 - c) has been selected to follow a course of study leading to the Certificate Course on being admitted as permitted by the Admission Criteria described in the guidelines;
 - d) has passed all the examinations leading to the Certificate Course
 - e) has paid such fees as may have been prescribed by the Institute and any other dues payable by her/him to the Institute and
 - f) has fulfilled all other conditions and requirements as may have been prescribed by these Guidelines and the Regulations and the Rules of the Institute and the University.
3. There may be a Coordinator appointed by the Director on the recommendation by the Board of Language Studies and the Board of Management of the Institute.
4. Applications to be considered for registration for the Course shall be invited by notice in the national newspapers/official website of the institute.
5. The minimum period of registration for the Certificate Course shall be six months. The period of registration shall be counted from the date of commencement of the Course.
6. Eligibility to apply for admission as a student to the Certificate Course in Korean of the institute rests on the following conditions
 - 6.1 Certificate Course in Basic Korean Language (CBKL)
 - i) to pass the G.C.E. O/L examination
 - 6.2 Certificate Course in Intermediate Korean Language (CIKL)
 - i) to pass the CBKL programme

Or

to hold TOPIK level 1 (must hold a valid certificate at the time of application)

Or

to pass the Placement Test conducted by the Institute

and

 - ii) to pass the G.C.E. O/L examination
- 6.3 Certificate Course in Advanced Korean Language (CAKL)
 - i) to pass the CIKL programme

Or

to hold TOPIK level 2 (must hold a valid certificate at the time of application)

af

Or

- to pass for the Placement Test conducted by the Institute
and
- ii) to pass the G.C.E. O/L examination

7. The syllabus for the Advanced Level, Intermediate level and Basic level course is specified as in Schedule 1
8. No candidate shall be considered to have passed the Certificate Course in Korean examination unless s/he has passed the examination as prescribed by these Guidelines and any other Regulations and Rules made by the Institute

PART II - EXAMINATION

9. The Scheme of Examination consists of two (02) components; Course-End examination and Oral test.
 - i. There shall be Course-end Examination which comprises Written Paper I, Written Paper II and an Oral test
 - ii. The candidate shall have to appear for both the Written Papers and the Oral Test in the Course-end Examination in order to complete the programme successfully
 - iii. 80% attendance is required to sit the Final Examination. However, the attendance regulations may subject to change under the directions of the Director on the recommendation by the Board of Language Studies
 - iv. The Overall mark obtained by any student is allocated as given in Schedule 2.
10. A candidate's performance shall be graded according to the following criteria:

A (A distinction Pass)	-	75% to 100
B (A Merit Pass)	-	60% to 74%
C (A Credit Pass)	-	50% to 59%
D (A Pass)	-	40% to 49%
E (Fail)	-	39% or less
11. Criteria for evaluation is given in Schedule 2
12. Conditions for completion of the examination
 - i. A candidate who has not completed the examination successfully at the first sitting shall be allowed to repeat the whole Final Examination on two subsequent attempts within the next two academic semesters
 - ii. Any student who does not complete the Certificate Course in Korean successfully within three academic semesters from the date on which s/he first registered as a student shall cease to be a student of the Certificate Course in Korean of the Institute unless decided otherwise by a recommendation of the Board of Study on Languages Teaching and Board of Management of the Institute

Schedule 1: Syllabus

Basic Level (CBKL)

Reading

Hangeul vowels and consonants	Comprehension
Syllables	Dialogues
Final consonant (Pathchim sounds)	Notices
Vocabulary building	

Grammar

Connective endings	-고(순서), -고(나열), -아서/어서(이유), -지만
Sentence closing-endings	이에요/예요, 이/가 아니예요, -아요/어요, 이/가 있다/없다, 에 있다/없다, 주세요, -았어요/었어요, 에 가다/오다, -(으)ㄹ 거예요, -고 싶다
Particles	은/는, 을/를, 안, 도, 이/가, 몇, 에(시간), 무슨, 에서(장소), 부터/까지, 에(단위), 와/과, 하고, 하고(같이)
Irregular verbs	ㄷ 불규칙, 으 탈락, ㅂ 불규칙

Verbs/Adjectives/ Adverbs

Writing

Hangeul vowels and consonants	Self-introduction
Syllables	Describe a person
Final consonant (Pathchim)	Describe a place
Spelling	Describe daily routines
Dictation	Describe leisure activities
Write simple sentences	Write a short paragraph
	Guided composition

Speaking

Pronunciation rules	Tell the dates and days of the week
Greetings	Engage in simple dialogues related to day-to-day situations
Introduce oneself	Make requests
Daily life	Talk about past activities and past experiences
Describe a location and places	Make a short speech
Order foods & drinks	
Count in Sino Korean numbers	
Count 1 to 50 in native Korean numbers	
Make plans and promises	
Express likes & dislikes	

Listening

Hangeul vowels and consonants	Ask and response about dates and days of the week
Syllables	Describe a location and places

Handwritten signature

Extract of the Minutes of the 19th meeting of the Board of Management held on 05th Sept., 2022

Final consonant (Pathchim)	Order foods & drinks
Greetings	Make plans and promises
Introduce oneself	Express likes & dislikes
Daily life	Past activities and past experiences

Intermediate Level (CIKL)

Reading

Vocabulary	Emails and letters
Notices	Comprehension (Skimming & Scanning)
Advertisements	Poems (Comprehension level)
Dialogues	

Grammar

Connective endings	-(으)면, -(으)니까, -는데, -(으)면서, (으)ㄹ 때, -(으)려면, - 겠-, -거나, -고 나서, -(으)시
Sentence closing- endings	-(으)ㄹ까요, -(으)러 가다/오다, -(으)ㄹ 수 있다/없다, - (으)세요, -(으)려고 하다, -아/어 보다, -(으)ㄹ래요, -지 않다, -네요, -(으)ㄹ 줄 알다/모르다, -기로 하다, 지요?, -아/어 주다, -(으)ㄹ게요, -아/어 주시겠어요?, -아/어 드릴게요
Particles	못, (으)로, 에서/까지, (이)나, 만, 의, 에게/한테, 에게서/한테서, 께, 께서, 께서는
Irregular verbs	ㄹ 탈락, ㄹ 불규칙
Verbs/Adjectives/ Adverbs	
Idioms, Four character idioms(사자성어), Proverbs	

Writing

Spelling	Describe the weather in your hometown
Describe places	Describe about one's family Guided Composition
Write a personal letter	Write short paragraphs
Order foods and drinks	Write short essays
Talk about the weather and seasons	Summarizing

Speaking

Pronunciation rules	Making a request
Calling someone according to the age, social status and situation	Making telephone conversation
Giving directions	Asking for directions
Accepting/ refusing a request	Expressing feelings
Count 51 to 99 in native Korean numbers	Giving recommendations
	Talk about the things and places that someone wants to go/do

- Make plans and promises
- Giving orders
- Expressing opinion
- Talking about future plans
- Making a short speech

Listening

- | | |
|-------------------------------|--|
| Pronunciation rules | Telephone conversations |
| Accepting/ refusing a request | Giving directions |
| Make plans and promises | Asking for directions |
| Giving orders | Expressing feelings |
| Expressing opinion | Giving recommendations |
| Talking about future plans | Talk about the things and places that someone wants to go/do |
| Short speeches | Popular songs |
| Making requests | Drama/films/reality programmes |

Advanced level (CAKL)

Reading

- | | |
|------------------------------------|-------------------------------|
| Vocabulary | Weather reports |
| Comprehension (skimming, scanning) | Proverbs |
| Notices and advertisements | Idiomatic phrases |
| Prescriptions | Four characters idioms (사자성어) |
| Newspaper articles | Onomatopoeia/ mimetic words |
| Invitations | Poems and popular song lyrics |
| | Web toons |
| | Folk tales |

Grammar

Connective endings	-게, -는데(대조), -(으)ㄴ, -기 전에, -(으)ㄴ/는/(으)ㄹ, -(으)ㄴ 후에, 이든지, -었을 때, -겠-, 때문에, -기 때문에, -(으)ㄴ 지, -기
Sentence closing-endings	-아/어도 되다, -(으)면 안 되다, -지 마세요, -는데요, -아/어야 되다/하다, -아/어 드릴까요?, -아/어 보이다, -아/어야겠어요, -아/어지다, -(으)ㄹ까요?, (아마) (으)ㄹ 거예요, -았/었으면 좋겠다, 습니다/습니까?, -(으)려고요, (아무리) -아/어도, -지 못하다, -(으)ㄴ 적이 있다/없다, -고 있다, 이/가 되다, -는 것 같다, -는

04

Extract of the Minutes of the 19th meeting of the Board of Management held on 05th Sept., 2022

	데다가, -기는 하지만, -게 되다, -기 위해서, -는 다고 하다, -냐고 하다, -게 어때요?, -는 게 좋겠어요, -거든요, -도록 하다, -(으)라고 하다, -자고 하다
Particles	보다 (더), 같이/처럼, 밖에
Irregular verbs	ㅅ 불규칙, ㅎ 불규칙
Verbs/Adjectives/ Adverbs	
Idioms, Four character idioms(사자성어), Proverbs, Onomatopoeia/ mimetic words	

Writing

Spelling	Writing paragraphs
Guided writing	Writing a comparative essay
Writing a personal letter	Guided composition
Writing a biography	Making a poster/notice
Filling an application/bank slip	Summarizing
Making a CV	
Writing a personal/official email	

Speaking

Ask one's diseases	Refusing
Explain symptoms	Expressing opinion
Talk about dos and don'ts	Making excuses
Get to know each other	Discussing an issue
Describing a process	Making a speech
Making a request	Looking for a lost item
Make comparisons	Make a reservation/change a reservation
Guessing	Exchange things and get refunds
Asking for information	Speaking of one's resolution
Giving advices	Describe one's expectations and future plans
Interviewing a person	Looking for a part time job
Relating a story	Life in Korea
	Work life (at the office)

Listening

Ask one's diseases	Making excuses
Explain symptoms	Discussing an issue
Talk about dos and don'ts	Looking for a lost item
Get to know each other	Make a reservation/change a reservation
Describing a process	Exchange things and get refunds
Making a request	One's expectations and future plans

Make comparisons	Looking for a part time job
Guessing	Life in Korea
Asking for information	Work life (at the office)
Giving advice	Popular songs
Interview	Drama/films/reality programmes
Refusing	Folk tales
Expressing opinion	

Korean for Academic Purposes

Advanced Vocabulary I (related to university life)
Reading academic texts
Writing a biography
Making a CV
Writing an official email
Reply for an official email
Writing a study plan

Schedule 2: Criteria for evaluation

Final written exam	- 70%
Final oral test	- 20%
Attendance	- 10%

- The above Guide Lines were read twice and confirmed at the same meeting.

OF